

This worksheet is intended to help you provide the selection committee with a detailed budget proposal. Please provide appropriate detail in the spaces provided. Additional information to support requests for funding may be included on extra sheet of paper.

I. Transportation

a. To/from the site _____

b. During the internship (bus, train, taxi, etc.) _____

II. Lodging

a. Hotel expense related to travel to/from site _____

b. Lodging during internship _____

III. Meals

a. Meal expense related to travel to/from site _____

b. Meals during internship _____

IV. Miscellaneous expenses

a. Passport _____

b. Visa _____

c. Immunizations (check with the Asbury Clinic) _____

d. Organizational cost (please itemize what this fee covers) _____

e. Medical and evacuation insurance _____

f. Supplies (a small amount may be requested – itemize and provide a rationale for the Initiative to cover the expense) _____

g. Contingency (tips, exit/entry fees, emergency; itemize) _____

h. Other – please describe _____

V. Stipend: \$300 per week x _____ week's _____

GRAND TOTAL _____