Office of the Registrar

Sheryl Voigts, Registrar
and a very caring team

We love students & enjoy their visits!
Asbury.edu Resources:

- Registrar’s Office page
- Academic Catalog – academic programs & policies
- Academic Calendar – academic dates
- Events Calendar – all University events
- Your student’s Asbury Portal
Benchmark Dates – refer to Academic Calendar:

*Add/drop deadline – 1st Friday of semester
*Last date to withdraw with WD grade
*Midterm grades
  Faculty post low grades (below C)
*Final exam week – required attendance
Other helpful notes for parents:

* Students need to check Asbury email regularly
* Importance of maintaining fulltime status
  ➢ 12 or more credit hours for undergraduate
* Extended absence situations
  ➢ Usually family emergency or serious illness
* Discretionary absence situations, such as doctor appointments – please try to schedule outside of class
  ➢ These will be “refer to instructor” absences
FERPA for Parents:
* Family Educational Rights & Privacy Act
* Please review the “FERPA Basics for Parents Document”
  * https://www.asbury.edu/life/parents/
  ➢ Parent Orientation Resources
  ➢ “Registrar’s Office - FERPA Basics for Parents”

We encourage you to have conversations with your student now on expectations about sharing their personal academic information, for they hold the key to this information.
Our Shared Goal

Graduation & Commencement!

We look forward to celebrating with you & your Asbury student!