ASBURY UNIVERSITY
Academic Excellence & Spiritual Vitality

PROFESSIONAL JUDGMENT 2020-2021

Office of Financial Aid, One Macklem Drive, Wilmore, KY 40390-1198

Independent

Federal student aid regulations provide the potential for reevaluation of the FAFSA, if your financial circumstances change, and the 2018 income information you reported on your financial aid application may not be an accurate indicator of your ability to pay for educational costs. You and/or your spouse must meet one of the circumstances indicated below to qualify for reevaluation of your financial aid eligibility. Once you have completed all steps below, return this form **along with the required supporting documentation** to the address above. Forms received without all required documentation **will not be evaluated**. Submission of this form does not guarantee a change in your financial aid eligibility. Each case will be evaluated on an individual basis. Verification of your file will be completed before your professional judgment request will be assessed.

STEP I: Student Information

Name _____
Last First MI

Permanent Address _____
Street Number & Name (incl. Apt No.) City State Zip

Social Security Number _____ Daytime/Cell Phone _____

STEP II: Reason for Filing a Professional Judgment Form

Check the circumstance that applies to your situation. All required documentation supporting your circumstance **must be attached**. These questions may be applied to you and/or your spouse (if applicable).

☐ A. I earned money in 2018, but have lost my full-time job and am still unemployed.

Required Documentation:

1. Statement on company letterhead from ALL employers you worked for in 2018 and/or 2019 indicating:
   - Date your ceased employment; and
   - Wages for 2019 (if employment ceased in 2019); and
2. A current statement of unemployment benefits received, if applicable

☐ B. I earned money in 2018, but have changed employment and am now earning substantially less money in 2019.

Required Documentation:

1. Statement on company letterhead from ALL employers you worked for in 2018 and/or 2019 indicating:
   - Dates of employment; and
   - Your estimated earnings for 2019

☐ C. Since applying for financial aid for 2020-21, my spouse and I have separated or divorced.

Required Documentation:

1. **If separated:** Attach a notarized statement indicating the date of separation
2. **If divorced:** Attach a copy of the divorce decree

☐ E. Since applying for financial aid for 2019-2020, my spouse has died.

Required Documentation:

1. A copy of spouse's death certificate

Name _____
Last First MI

☐ F. I received a one-time income in 2018 (e.g. Social Security payment, inheritance, IRA, or pension distribution).
Required Documentation:
1. A statement from source of one-time income indicating amount; and
2. A statement from student indicating the disposition of the funds

☐ G. I paid out (not owed) a large amount of medical and/or dental expenses in 2018.
Total Medical and/or Dental Expenses PAID from January through December 2018: $_____
Required Documentation:
1. Copies of medical and/or dental receipts showing medical payments made out of pocket in 2018

☐ H. I paid private or parochial elementary and/or secondary tuition in calendar year (not academic year) 2018.
Total Tuition Paid from January through December 2018: $_____
Required Documentation:
1. Copies of paid receipts from calendar year 2018 for private or parochial elementary and/or secondary tuition; or
2. A statement from the educational institution indicating tuition paid in calendar year 2018

STEP IV: Your Family's Expected Income in 2019 or 2020

(Note: **If you checked item A, B or C**, please complete Step IV; otherwise, proceed to Step V.)

1. In 2019 or 2020, how much will you earn from work? $_____
2. In 2019 or 2020, how much will your spouse earn from work? $_____
3. In 2019 or 2020, what will be the amount of your tax deductible payments to an IRA and/or Keogh? $_____
4. In 2019 or 2020, how much will you receive in Unemployment Compensation? $_____
5. In 2019 or 2020, how much will your spouse receive in Unemployment Compensation? $_____
6. In 2019 or 2020, how much will you (or your spouse) receive in Child Support? $_____
7. In 2019 or 2020, how much will you receive in Workers' Compensation? $_____
8. In 2019 or 2020, how much will your spouse receive in Workers' Compensation? $_____
9. In 2019 or 2020, how much will you receive in Social Security benefits? $_____
10. In 2019 or 2020, how much will your spouse receive in Social Security benefits? $_____
11. In 2019 or 2020, how much will you (or your spouse) receive in TANF? $_____
12. In 2019 or 2020, how much will you (or your spouse) receive in other untaxed income (e.g. earned, income credit, housing, food, and other living expenses) from military, clergy and/or others? Include cash payment and cash value of benefits. $_____

STEP V: Read, Sign, and Return to the Asbury University Financial Aid Office

All of the information on this form and the attached documents are true and correct to the best of my knowledge. If asked by an authorized official, I agree to provide any additional documentation requested. I also realize that if I do not provide documentation when asked, the Professional Judgment will not be reviewed.

Student's Signature _____ Spouse's Signature _____

Date Completed _____ **Is all required documentation from Steps II and III attached?**

OFFICE USE ONLY
☐ APPROVED ☐ DENIED Date_____ Staff Signature _____

Reason for Denial _____