

**ASBURY UNIVERSITY - School of Communication Arts:**  
Application for a **Graduate Assistantship**

**Personal data**

Last name \_\_\_\_\_ First name \_\_\_\_\_ Middle initial \_\_\_\_\_

Permanent address: \_\_\_\_\_

Permanent phone number: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

If not U.S.A. give Visa Status: \_\_\_\_\_

Applicant's Academic Record

Number of graduate credits completed: \_\_\_\_\_

Graduate GPA: \_\_\_\_\_

We will correspond with international students living in America at their US address unless you indicate otherwise here.

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**Academic and Professional Information and Intentions**

**Eligibility**

The academic criteria for graduate assistantship eligibility:

- Full time (18 hours over Fall/Spring/Summer) degree-seeking Graduate Students.
- May be given as full assistantship (covers 18 hours over a calendar year) or ½ assistantship (covers 9 hours over a calendar year).
- Given as a tuition discount, not payroll.
- A full assistantship requires an average of 9 hours of work a week for a 9 credit hour semester. A half assistantship requires an average of 4.5 hours of work a week.
- Generally Awarded for a year, but renewable for each semester.
- Categories of Assistantships can be given: Teaching Assistantship / Research Assistantship / Combination of Teaching and Research.
- A job description and/or contract will be provided that describes the general duties.
- Applicants may be interviewed as part of the application process.
- For new graduate students: a strong recommendation from a previous employer or faculty member based on your previous academic achievements and/or media experience.
- The student must either be a US citizen or documented as immigration status that allows academic employment.

(See next page)

Application for a **Graduate Assistantship** continued

1. Why are you interested in the graduate assistantship position?

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2. In the space below, please summarize relevant experience and skills useful in assessing your qualifications for a graduate assistantship. Note to new students: you may ask those providing recommendation letters for your admission application to address your potential for an assistantship, and you may also discuss this matter in your application's Personal Statement. If you need more space, you may attach a statement to this application form.

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3. What is your philosophy regarding student behavior and accountability?

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I certify that the above information is correct to the best of my knowledge.

\_\_\_\_\_  
Graduate Assistantship Applicant

\_\_\_\_\_  
Date

**Please return by July 1st to:**

Asbury University  
School of Communication Arts  
Coordinator of Graduate Studies  
1 Macklem Dr.  
Wilmore, KY 40390  
Or  
Email: gradcom@asbury.edu

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**FOR OFFICE USE ONLY**

I certify that the above student has been accepted into the School of Communication Arts graduate program and is in good standing.

\_\_\_\_\_  
Director of Communication Graduate Studies

\_\_\_\_\_  
Date