**Academic Accessibility**

~Note-Taker Request~

Academic Semester: \_\_\_\_\_

**Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Course #**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Professor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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I recognize that having a note-taker does not replace the need for me to take my own notes. These additional notes will supplement, not replace my own notes.

**I recognize that it may take multiple weeks for a note-taker to be arranged and that there is a possibility that a note-taker will not be available for every class in which I request one; however, tape-recording class lectures is always an option**.

I also recognize that there may be times during the semester that my note-taker has to miss class and is therefore unable to provide notes for those days. This is yet another reason to remember that I am responsible for taking my own notes every day as well even with this accommodation.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_

**Signature**

**Approved by**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_