Complete the following then turn in your Vocal Notebook no later than jury time on the last Thursday of classes. Grading is 5 points off for each major omission, 2 points off for a minor omission, and 1 point off for minor typos. Ten points are also deducted if notebook is late!

Name of Student: _____________________ VOC # ________ Semester / Year ________________

30 POINTS - Listening/Video Forms (5 points for each half hour with a completed form for that half hour)
Each major/minor completes a minimum of 3 hours of listening spread out in the semester, using approved form
_______ I have a separate section of listening forms in my notebook (and/or reading assignments, if pertinent) given on a form supplied for that purpose or in a journal entry with the date, bibliography, time spent, singer’s name, song title(s), an a personal summary of my comments of the singer’s performance.
[Note: An individual song should not be used to count for repeated listening unless by different singers.]
_______ My total listening/video-watching time for this semester is summarized as follows:
   Total voice listening and/or video time: ______________

30 POINTS - Concert Critique Forms (10 points for each of three completed forms)
_______ I have included critiques of three solo vocal recitals, using the form provided by my teacher

20 POINTS - Musical Literature Lists & Complete/Correct Foreign Language IPA Translations
Note: students who have not completed VOC 105-106 diction classes have only partial requirements for IPA work... Ask your teacher.
_______ I have organized my literature list by language (English titles, then Italian, German, French, etc.)
_______ I have updated my list to include correct titles of each piece studied, including the name of any “larger work” from which the songs originated (if applicable)
_______ I have added the correct composers’ name for each song, plus birth-death years in parentheses
_______ I have added the date (“Fall 2012”, “High School,” etc.) when I studied each piece and the list includes all the songs I have studied in my college voice lessons (lists of pre-college lesson songs optional)
_______ I have included my musical literature lists in a separate section with a tabbed divider
_______ I have completed an IPA transcription on an approved form for each foreign language song with the original foreign language and the IPA for each syllable given neatly and clearly above the text words
_______ I have supplied the word-by-word literal meaning of each word in the original foreign language text printed clearly below the foreign-language words
_______ I have given a prose meaning of each foreign language text either on the form supplied for that purpose or on similar page, printed neatly and clearly (as though it were ready to print out for a recital program)

5 POINTS - Weekly Lesson Evaluation Forms
_______ I have included a separate section in my notebook with all weekly lesson forms from this semester (forms from previous semesters may be deleted at the student’s discretion); each lesson’s notes include a full lesson summary plus personal weekly goals, aims, and progress completed soon after each lesson

5 POINTS - Vocal Study Exercises
_______ I have included a separate section in my notebook with musical notation for all my vocal exercises

5 POINTS – Miscellaneous Programs, Handouts & Assessment Forms
_______ I have included copies of programs, handouts, and notes from seminars, master classes, performance classes, etc., as well as all programs and/or personal assessment forms from participation in solo performances (such as midterm studio classes, jury exams, and vocal recitals)

5 POINTS - Binder with Dividers
_______ I have organized everything in a three-ring binder with tabs for each section. The notebook is neat and organized with no excess material (such as photocopies of music, which do not belong in this notebook).

Fill Out: Accordingly to my self-assessment, I believe I have earned _______ points for this semester’s notebook