Online Services Instructions for Students

**Online Services (Registration and class schedules)**

`online.asbury.edu` is the place where you will register for classes, perform drop/add functions, and view your class schedule information.

1. Open a browser
2. On the address line enter `online.asbury.edu`
3. Enter your network login (without the admin\) for the username
4. Enter your network password for the password

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**FOR ALL ISSUES**

CONTACT THE HELPDESK BY EMAIL AT helpdesk@asbury.edu, OR BY PHONE AT (859) 858-3511 x2177. YOU CAN ALSO STOP BY ROOM 115 IN THE BASEMENT OF THE KINLAW LIBRARY.

**HOURS OF OPERATION**

MONDAY – THURSDAY: 7:30AM – 5:00PM & 6:00PM – 9:00PM  
FRIDAY: 7:30AM – 5:00PM