College department or student organizations with departmental approval may schedule bonfires at the fire ring adjacent to the reservoir. All bonfire schedule requests must include the following:

Date/Time

Approval of Wilmore Fire Chief

Approval of Physical Plant

Approval by Department*

Account # (for clean-up or repairs)

College Security notification

*Departmental signature should be the faculty or administrative person responsible for oversight of the event and that same individual is also responsible for the clean up within two (2) working days. After the clean up the Physical Plant will inspect the area. If the area clean up is unacceptable, then a fee to cover all expenses incurred will be billed to the department.

1. Maximum size of fire pile shall be 4’ x 4’ x 4’. Wood only.

2. Fires may not be held in windy conditions (more than 15mph).

3. Fires may not be held in very dry conditions.

4. This form must be returned no later than 2 working days before evening of the event.

5. No vehicles may be driven on grass in wet conditions.

6. All debris should be picked-up after the event.

*The Wilmore Fire Department and the Asbury College Physical Plant have the right to revoke a bonfire permit at any time.*