Graduate Education Professional Reference Form

Section I (To be completed by applicant)

____________________________________________________ (_____) _____________________
Last Name First Middle Telephone with Area Code

I ☐do ☐do not willingly waive my right to view the completed reference form knowing that this waiver will not influence the College’s admission decision.

___________________________________
Applicant’s Signature

You are requested to submit three professional reference forms. (Check the appropriate reference.)
☐ Employer ☐ Former professor ☐ Personal (not family member)

Return each reference form in a sealed envelope with the individual’s signature across the flap. In order to complete this application, three references must be mailed to the following address:
Graduate Education Program
Asbury College
1 Macklem Drive
Wilmore, KY 40390

Section II (To be completed by the applicant’s choice for recommendation)

General Appraisal

Rate the applicant using the following criteria:

<table>
<thead>
<tr>
<th>Character</th>
<th>Superior</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>Unknown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oral Expression</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Written Expression</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Industriousness</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Task Completion</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Intelligence</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Dependability</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Leadership Skills</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Scholarship</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Work Ethic</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Professional Success</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
Considering all qualifications, I believe at Asbury College the applicant will:
- do superior work.
- do above average work.
- do average work.
- encounter some difficulty. (you may include more details in Section III, under “C” below.)

In summary, the applicant is:
- recommended.
- recommended with reservations.
- not recommended.

Section III Comments

A. Please identify two specific strengths of this individual.

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

B. Please provide reasons for the individual’s probable success in graduate study.

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

C. Please identify any concerns that would hinder the individual in completing a graduate degree.

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

_____________________________________________________________________________

Signature  Date

Name (please print or type)

__________________________________________________ (_____) ____________________

Address

Telephone with Area Code

State type and length of relationship