

The Asbury College Initiative for Servant Leadership Internships for International Development 2007 Budget Worksheet

This worksheet is intended to help you provide the selection committee with a detailed budget proposal. Please provide appropriate detail in the spaces provided.

- I. Transportation
 - a. To/from the site _____
 - b. During the internship (bus, train, taxi, etc.) _____
- II. Lodging
 - a. Hotel expense related to travel to/from site _____
 - b. Lodging during internship _____
- III. Meals
 - a. Meal expense related to travel to/from site _____
 - b. Meals during internship _____
- IV. Miscellaneous expenses (these will be narrowly defined by the committee)
 - a. Passport _____
 - b. Visa _____
 - c. Immunizations (check with the Asbury Clinic) _____
 - d. Organizational cost (please itemize what this fee covers) _____
 - e. Medical and evacuation insurance _____
 - f. Supplies (a small amount may be requested – itemize and provide a rationale for the Initiative to cover the expense) _____
 - g. Contingency (tips, exit/entry fees, emergency; itemize) _____
 - h. Other – please describe _____
- V. Stipend: \$300 per week x _____ weeks _____

GRAND TOTAL

Additional information to support requests for funding may be included on an extra sheet of paper.