

FEES AND EXPENSES UNDERGRADUATE

For a resident student, the average basic cost of attending Asbury College is \$27,827 for a full year (two semesters). Personal items such as books, laundry and spending money are extra. The schedule of basic costs for 2009-2010 is as follows:

UNDERGRADUATE FALL 2009 AND SPRING 2010 COSTS

	Semester	Year
TUITION		
13-18 credit hours	\$11,121	\$22,242
12 credit hours	\$10,266	\$20,532
less than 12 hours	\$855 per hour	
more than 18 hours	\$11,121 + \$619 per hour over 18	
 BOARD		
20 Meals per week	\$1,104	\$2,208
225 Meals per semester	\$1,104	\$2,208
14 Meals per week	\$1,006	\$2,012
175 Meals per semester	\$1,006	\$2,012
7 Meals per week (Apartment residents only)	\$514	\$1,028
95 Meals per semester (Apartment residents only)	\$514	\$1,028
 HOUSING		
Single room	\$1,679	\$3,358
Double room	\$1,603	\$3,206
Triple room	\$1,438	\$2,876
Quad room	\$1,371	\$2,742
Aldersgate I Apartment (4 per apartment)	\$2,226	\$4,452
Aldersgate II Apartment (8 per apartment)	\$2,021	\$4,042
 STUDENT ACTIVITIES FEE	 \$85.50	 \$171
student registered for 8 or more hours		

AUDIT per semester hour	Full time student	\$0 per hour
	Part time student	\$40 per hour

In any residence hall, a student who requests an assignment as a single in a double room and is approved for that assignment will pay one and one half times the published per person charge.

MARRIED/NONTRADITIONAL STUDENT HOUSING

2 Bedroom Duplex	\$332-\$424 per month, plus utilities
1 Bedroom Apartment	\$242-\$375 per month, plus utilities
2 Bedroom Apartment	\$463 per month, plus utilities
3 Bedroom Duplex	\$380 per month, plus utilities

UNDERGRADUATE SUMMER SCHOOL 2010 CHARGES

Tuition	\$372 per semester hour
Room Aldersgate Apartments II	4 week session \$505 per session
Board (14 Meals – no breakfast)	4 week session \$252 per session

Students who enroll in the ROTC may incur other costs specifically associated with the ROTC program.

Because of fluctuating economic conditions, all costs and fees are subject to change without notice.

COURSE AND GENERAL FEES

Certain courses are subject to a fee. Such courses include the notation “Fee” in their course description. Students who withdraw from a course during the semester (after the end of the drop/add period) do not receive a refund of tuition or fees. The specific fees are as follows:

SPECIFIC FEES

ART 100	\$18
BIO labs	\$75
CHE labs	\$80
CM/MC 371	\$54
CM 413	\$5
COM/JRN 281	\$5
ED 220	\$50
ED 421	\$66
EM 401	\$75
EQM 200	\$45
EQM 202	\$120
EQM 206	\$120
EQM 208	\$120
EQM 210	\$45

EQM 245	\$120
EQM 251	\$45
EQM 310	\$120
EQM 435	\$60
ESC labs	\$66
FA 100	\$18
GEN 120	\$35
JRN 332	\$37
JRN 335	\$37
JRN 342	\$64
JRN 411	\$11
JRN 421	\$5
MUS 200	\$125
PE 111 Archery	\$20
PE 111 Golf	\$15
PE 130, 131 Horseback Riding	\$120
PHY labs	\$66
PS 300	\$550
REC 362	\$20
SOC 322	\$85
SOC 323	\$150
THA 425	\$39
VOC 100	\$25
YM 380	\$375

PER CREDIT HOUR FEES

ART	\$22
MC	\$18

PRIVATE MUSIC LESSONS

additional tuition per credit hour each semester:

INS (Orchestral Instruments)	\$284
INS (Guitar)	\$284
ORG (Organ)	\$284
PNO (Piano)	\$284
VOC 201	\$284
VOC 211	\$354 (includes accompanist fee)
VOC 411	\$354 (includes accompanist fee)

OTHER FEES

Application Fee	\$30
Commuter Automobile parking	\$13 per semester
External Program Fee	\$50 per semester
ID Card Replacement Fee	\$11
Institutional Credit Fee	\$20 per hour

Late financial registration	\$37
Resident Automobile parking	\$26 per semester

MISCELLANEOUS FEES AND SERVICES

1. Students enrolled for 9 or more credit hours are required by Asbury College to carry minimum medical insurance. At registration, the student will automatically be enrolled in the medical insurance plan offered by the college unless the student signs a waiver indicating the student already has adequate coverage elsewhere. The waiver must be submitted to the Student Accounts Office by registration day. Please refer to the student insurance brochure for information.

2. Throughout the school year, students may incur additional charges from several different areas. It is recommended that all miscellaneous charges be paid at the time/location incurred. In most cases, any charge that is not paid to the appropriate department within one month will be added to the student's account. A \$5.00 service fee is assessed for each transaction that is applied to the student's account. Some of the areas that have miscellaneous charges are mentioned below, although this is not an exhaustive list.

Students are permitted to purchase books and supplies at the bookstore using a charge voucher. They may charge items up through the second Wednesday of the semester. They may pay for these charges in the cashier's office through the second Friday of the semester. After that date all remaining charges will be transferred to the student's account.

3. Library and Media charges for overdue books and unreturned materials should be paid at the Library. Parking fines should be paid at the Cashier. All unpaid Library, parking fines, Media and Clinic charges are transferred to the student's account monthly.

4. Many of the services at the college Clinic are free. If the student needs to be referred to a specialist, a lab or any outside doctor, the student is personally responsible for the resulting charges.

5. One telephone jack per room provides local telephone service free of charge. The student is responsible to bring his/her own telephone, which must be touch-tone compatible.

6. One data jack per student is provided for network access to the Internet and email. Any student can bring their computer to campus and use the network. Asbury College supports standard Ethernet networking cards. A Microsoft Office installation CD is available to all students to be purchased at the Bookstore for a small fee. Currently, the charge is \$10.60. See <http://www.asbury.edu/information-services/faq> for more information.

7. One cable TV jack is provided per room at no additional charge. There are currently 40 stations available in student rooms.

DEPOSITS

PRE-TUITION PAYMENT

New students are required to pay \$200.00 as an indication of intention to enroll. At registration, this amount is credited to the account. This Pre-Tuition deposit is refundable until May 1 for the fall semester, December 1 for the spring semester, and April 15 for the summer session.

HOUSING DAMAGE DEPOSIT

Students residing in campus apartments are assessed an apartment damage deposit, equal to one month rent. This deposit will remain on reserve until the student ceases to reside in campus housing, at which time it will be returned, provided the apartment passes final inspection for damage and all utility bills have been paid.

INTERNATIONAL STUDENT DEPOSIT

All first year or incoming international students must remit at least ninety days prior to registration, one-half of the projected annual cost of attending Asbury College. At the beginning of each succeeding semester, the international student must pay the full cost for said semester no later than registration day.

PAYMENT POLICY

The academic year is divided into three sessions: Fall Semester, Spring Semester, Summer School. Registration is held at the beginning of each semester. An invoice is prepared based on that registration. Financial aid (except student employment) is subtracted from the total, and the balance is due at that time. The student is responsible for ensuring payment of tuition, fees and all other debts to the college is made in a timely manner.

Asbury College is pleased to offer payment plans to help students and parents make their educational costs affordable. Three payment plans are available. A late charge of \$20.00 will be applied if payments are received after the payment due date.

PAYMENT IN FULL

Payment for the entire bill, less financial aid, is to be made on registration day. If the account balance, less pending financial aid, cannot be paid in full by the registration deadline, please contact the student accounts office for other payment options. Failure to make a change in your payment plan may result in financial penalties.

FIVE-MONTH PLAN

The account balance less pending aid is divided into 5 installment payments. The first payment is due no later than July 31 for Fall semester and December 31 for Spring semester. Payments are to be made each month so that the bill is paid in full before the semester ends. No interest charge is applied to this payment plan, however late charges do apply. The account will be placed on the deferred payment plan (which accrues interest) if payments are not made on schedule.

DEFERRED PAYMENT PLAN

The account balance less pending aid is divided into four installment payments. The first payment is due on registration day. Each month a payment is made so that the bill is paid in full before the semester ends. An interest charge of 1% (12% APR) of the outstanding balance is charged each month.

SUMMER SESSION PAYMENT PLAN

There are payment plans available for the summer semester. Please contact the student accounts office for details.

POLICY ON UNPAID BALANCES

1. Students must pay all previous balances before registering for a subsequent semester. If a student's account is unpaid at graduation, the diploma is withheld until such payment is made.
2. Academic transcripts and diplomas will be released to non-enrolled students only when (1) the student account is paid in full, and (2) college loans are being paid on schedule. Academic transcripts will be released to currently enrolled students when either: (1) the student account is paid in full, or (2) the student is fulfilling the terms of the Five Month Payment Plan or the Deferred Payment Plan and all requirements of the Financial Aid Office have been fulfilled.

REFUNDS

1. Refunds are made only after official notification of the student's withdrawal from the college by the Office of the Associate Academic Dean is made to the Business Office. Students withdrawing from the college within the drop/add period will be refunded all charges, except a pro-rata board and room charge.
2. The following refund schedule is related to tuition refunds only. Please refer to "Financial Aid Refunds" in the following section for the policy for refunding financial aid.
3. The tuition charges will be refunded according to the following schedule:

During second week	90%	During eighth week	50%
During third week	80%	During ninth week	50%
During fourth week	80%	During tenth week	40%
During fifth week	70%	During eleventh week	30%
During sixth week	60%	During twelfth week	20%
During seventh week	60%	During thirteenth week	10%

After the thirteenth week no refunds will be given

4. NOTE: Course fees, lab fees, student activity fees are not refundable.
5. The student will be charged a withdrawal fee of 5% of total charges not to exceed \$100.00.

Board charges are refundable on a pro-rata basis from the date the student finalizes his/her withdrawal with the Student Accounts Office. Room charges are refundable

on a pro-rata basis from the date at which the room is vacated and the key turned into the resident director.

6. Refunds cannot be made to the student until all financial aid awards are withdrawn, adjusted or applied to the account.

7. Students who withdraw or are dismissed from the college must make application for readmission and be readmitted before being permitted to register.

8. Students who withdraw from a course during the semester (after the end of the drop/add period) do not receive a refund of tuition or fees.

9. For other details which apply to students in the Graduate Program or in the Asbury Achieve program, please see the general section on *Academic Policies and Procedures: Withdrawal Policy*.

BILLING

The Student Accounts Office sends out a monthly statement to each student. A copy of each monthly statement will only be sent to parents if the student specifically gives the college written permission to do so. Receipts for payments are normally sent to the student. It is the student's responsibility to ensure payment is made, even if they do not receive a billing statement.