

SECTION: Business Affairs
SUBJECT: Loaning and Renting College Owned Equipment

ISSUED BY: Vice President for Business Affairs and Treasurer
REPLACES:
APPROVED BY: President's Cabinet
EFFECTIVE DATE: October 14, 1999

College equipment is to be used only for college purposes and by College personnel. The College equipment is not to be loaned or rented for any non-college purpose. Asbury College liability insurance does not cover our equipment when it is used for non-college purposes. There are also many ways that equipment can be damaged or negatively impacted which are difficult to pinpoint at the time. Off-campus use is acceptable so long as College personnel are operating the equipment.

Any deviation from this policy must be approved by the Vice President for Business Affairs and Treasurer.

